



Anchor Bay School District

Workstations

Request for Proposal (RFP) #PLTW24

April 3rd 2024

Section A

General Terms and Conditions

1.1 INTENT

Anchor Bay School District (ABSD) is accepting proposals to purchase 75 Workstations for Middle School South and Middle School North PLTW labs

1.2 SCHEDULE OF EVENTS

- Proposals are to be received by 2:00 PM on Wednesday April 3rd, 2024
- Bids will be publicly opened at 2:00 PM on Wednesday April 3rd, 2024 at the Anchor Bay School District, Administration Office, 5201 County Line Road, Suite 100, Casco, MI 48064
- No pre-bid meeting will be held for this project.
- Proposals to be awarded by ABSD: April 24th, 2024

1.3 DEADLINE FOR PROPOSALS

Late Proposals will not be accepted. Proposals shall be submitted to:

Anchor Bay School District
Sealed Bid – Workstations – RFP #PLTW24
5201 County Line Road
Suite 100
Casco, MI 48064

Clearly label on the outside of the package “SEALED BID – RFP #PLTW24”

1.4 CLARIFICATIONS

To allow sufficient time for all vendors to submit their proposals in time, requests for clarifications must be submitted by 12:00 p.m. on Thursday March 20th, 2024 via e-mail or fax. All questions and responses must be tracked, therefore, phones calls are not allowed. All questions should be directed to:

Tim Sizemore
Anchor Bay School District
Fax: (586) 725-4427
Office: (586) 648-2530
E-Mail: tsizemore@abs.misd.net
RFP documents are available at: <http://anchorbay.misd.net/departments/tech/>

1.5 CONFIDENTIAL INFORMATION

As a public entity, the ABSD is subject to the Michigan Freedom of Information act (FOIA). Information contained in the Vendor's Proposal may be subject to FOIA requests.

1.6 RIGHT TO REQUEST ADDITIONAL INFORMATION

The ABSD reserves the right to request any additional information that might be deemed necessary after opening the proposals.

1.7 RIGHT OF REFUSAL

The ABSD reserves the right to accept or reject any or all proposals, award the proposal to other than the low vendor and to waive irregularities and/or formalities. The ABSD reserves the right to accept any proposal which, in its judgment, best serves the interests of the school district. The ABSD reserves the right to unbundle any or all proposals and award multiple contracts based on price, availability, and services when, in its judgment, best serves the school district. The ABSD reserves the right to purchase additional or fewer quantities at the unit prices provided in the vendor's proposal. It is the strong preference to award the proposal to a single vendor; however, if it is deemed to be in the best

interest of the school district, each portion may be awarded separately.

1.8 PROPOSAL PREPARATIONS COSTS

The vendor is responsible for any and all costs incurred by the vendor or their subcontractors in responding to this request for proposal.

1.9 SYSTEM DESIGN COSTS

The successful vendor shall be responsible for all design, information gathering, and required to achieve a successful implementation.

1.10 PRICING ELIGIBILITY PERIOD

All vendor proposals are required to be offered for a term not less than **90** calendar days in duration. A proposal may not be modified, withdrawn or cancelled by vendor during the **90** day time period following the time and date designated for the receipt of proposals.

1.11 ADDITIONAL CHARGES

No additional charges, other than those listed on the Schedule of Values or Cost Summary forms, shall be charged to the Anchor Bay School District.

1.12 CONTRACT REQUIREMENTS

The ABSD considers this RFP legally binding and will require that this Request for Proposal and the resulting Vendor Proposal be incorporated by reference into any subsequent contracts between the vendors(s) and the ABSD. It should be understood by the vendor(s) that this means that the client expects the vendor(s) to satisfy substantially all requirements and reports listed herein. Exceptions should be explicitly noted in the Vendor Proposal.

1.13 NONDISCRIMINATION BY VENDOR OR AGENTS OF VENDOR

Neither the Vendor nor anyone with whom the Vendor shall contract shall discriminate against any person employed or applying for employment concerning the performance of the Vendor responsibilities under this Agreement. This discrimination prohibition shall apply to all matters of initial employment, tenure and terms of employment, or otherwise with respect to any matter directly or indirectly relating to employment concerning race, color, sex, religion, age, national origin, or ancestry. A breach of this covenant may be regarded as a default by the Vendor of this Agreement.

1.14 SUBCONTRACTORS

Vendors may use subcontractors in connection with the work performed under this Agreement. When using subcontractors, however, the Vendor must identify them and their activities in their Proposal. If during implementation, the selected vendor desires to use a subcontractor not identified in their Proposal, the vendor must obtain written prior approval from the school district for activities or duties to take place on their site. In using subcontractors, the Vendor agrees to be responsible for all their acts and omissions to the same extent as if the subcontractors were employees of the Vendor.

1.15 EFFECT OF REGULATION

Should any local, state, or national regulatory authority having jurisdiction over the project enter a valid and enforceable order upon the ABSD which has the effect of changing or superseding any term or condition of this Agreement, such order shall be complied with, but only so long as such order remains in effect and only to the extent actually necessary under the law. In such event, this Agreement shall remain in effect, unless the effect of the order is to deprive the school district of a material part of its Agreement with the Vendor. In the event this order results in depriving the school district of materials or raising their costs beyond that defined in this Agreement, The ABSD shall have the right to rescind all or part of this Agreement (if such a rescission is practical) or to end the Agreement term upon thirty (30) days written prior notice to the Vendor. Should the Agreement be terminated under such circumstances, the school district shall be absolved of all penalties and financial assessments related to cancellation.

1.16 PROJECT MANAGEMENT STAFF DESIGNATION

The Vendor understands that the successful installation, testing, and operation of the service that is the subject of this Agreement shall be accomplished by a cooperative effort. To most effectively manage this complicated process, the Vendor shall designate a single representative to act as project manager who shall have the authority to act on behalf of the Vendor on all matters pertaining to this Agreement. In the event that an employee of the Vendor is, in the opinion of the ABSD, uncooperative, incompetent, or otherwise unacceptable, the Vendor agrees to remove such person from responsibility in the project. In the event of such a removal, the Vendor shall, within fifteen (15) days, fill this representative vacancy in conjunction with the ABSD. Regardless of whom the Vendor has designated as the representative, the Vendor organization remains the ultimate responsible party for performing the tasks and responsibilities presented in this Agreement. In their proposal, the vendor shall identify the anticipated project manager and describe the individual's level of experience.

1.17 ASSIGNMENTS

Anchor Bay School District and the Vendor each bind them, their partners, successors, and other legal representatives to all covenants, agreements, and obligations contained in this Agreement.

1.18 VENDOR AS INDEPENDENT CONTRACTOR

It is expressly agreed that the Vendor is not an agent of the ABSD, but an independent Contractor. The Vendor shall not pledge or attempt to pledge the credit of the ABSD or in any other way attempt to bind the school district.

1.19 NOTICES CLAUSE

All notices or communications required or permitted as a part of the Agreement shall be in writing. Further requirements are detailed in the sample contract in the Appendices section of this RFP.

1.20 TERMINATION

Each Party shall have, in addition to all other remedies available to it, the right to terminate this Agreement upon written notice to the other Party that the other Party has committed a material breach of any of its obligations herein and such material breach shall not have been cured or corrected within fifteen (15) days following written notice for the same. Upon termination of this Agreement by either Party for breach of default of the other Party, each Party shall be entitled to exercise any other right remedy, or privilege which may be available to it under applicable law or proceed by appropriate court action to enforce the terms of the Agreement or to recover damages for the breach of this Agreement.

1.21 STANDARD FORMS AND CONTRACTS

Any forms and contracts the Vendor(s) propose to include as part of any agreement resulting from this proposal between Vendor(s) and the Anchor Bay School District must be submitted as part of its proposal submission. Any forms and contracts not submitted as part of the vendor proposal and subsequently presented for inclusion may be rejected. While Vendor(s) may submit a suggested form of contract with its proposal, the proposal is subject to the negotiation of a contract to the reasonable satisfaction of the representative for the school district, incorporating the terms and conditions of the RFP, and subject to the review and approval by the Anchor Bay School District's legal counsel.

1.22 SELECTION CRITERIA

The selected vendor must be a well-established, financially stable firm committed to technology, will have a commitment to attracting and retaining an excellent staff of technical and product support personnel, and will have a proven track record of support from installation planning through implementation and ongoing use. There should also be evidence of responsiveness to clients' suggestions for improvements. Finally, there must be a good fit between vendor staff and the Client's staff to assure a good working relationship.

In no order of importance, proposals will be evaluated based on the following selection criteria:

1. Costs – initial and long term
2. Compliance to Specifications
3. Technical Requirements
4. Project summary
5. Warranty Period
6. Complete forms
7. References

1.23 FEDERAL OR STATE SALES, EXCISE, OR USE TAXES

The Anchor Bay School District is a tax-exempt entity for all purposes except if the project makes enhancements, and/or additions to real property. The Contractor shall obtain and pay for all permits, assessments, fees, bonds, and other charges as necessary to perform and complete the work of this contract, including disconnection charges, capping, and unplugging utilities.

The Contractor shall be responsible for obtaining all permits and licenses necessary for the proper completion of the project. Permits and licenses are available from the appropriate agencies that have jurisdiction. The Contractor shall give all notices, pay all fees, and comply with all laws, ordinances, rules, and regulations bearing on the work.

If any of the work of the Contractor is done contrary to such laws, ordinance rules, and regulations, without such notice, the contractor shall bear all costs arising there from. The Contractor shall include all cost and taxes in its proposal, and make proper provisions for payment of all other State and Federal applicable taxes, fees, or other costs.

The Client is NOT automatically exempt from State of Michigan Sales and Use Taxes. The Client must pay these taxes when materials are to be incorporated into realty. Hence, for materials that is permanently attached, built-in, incorporated or otherwise made part of the structure all applicable taxes shall be paid by the Contractor. The Client is exempt from sales and use taxes if the materials are movable and are not permanently made part of the structure.

1.25 SAFETY REGULATIONS

1. Vendor will be responsible to repair or replace all materials they damage due to accidents or negligence on the job site.
2. Vendor will be responsible to replace ceiling tiles and ceiling grids they damage due to accidents or negligence on the job site.
3. The vendor shall provide all liability insurance for any and all requirements of issues for permits or other liability requirements by local, state, or national bodies of governing this project. The ABSD shall be held harmless due to vendor neglect and/or actions.
4. Smoking or the use of tobacco products in any school building or on school grounds is strictly prohibited.
5. Employee Identification – All on-site employees of the successful vendor and, if appropriate, sub-contractors of the successful vendor, shall wear visible photo identification badges and/or uniforms which clearly show the name of the vendor's firm.
6. It is to be understood that no on-site work is to take place while classes are in session without the consent of the ABSD.
7. Vendor is responsible for delivery/receipt of all project related components.
8. Vendor shall clean up and secure their work area(s) before they leave each day. Vendor is responsible for disposal of all project related trash, including boxes and shipping/packaging materials.

1.26 REQUIRED DOCUMENTATION

Workers' Compensation Coverage: The Vendor shall procure and maintain during the life of this contract, Workers' Compensation Insurance, including Employer's Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

Commercial General Liability Insurance: The Vendor, at the Vendor's sole cost and expense, shall procure and maintain during the life of this contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than two million dollars (\$2,000,000) per occurrence and/or aggregate combined single limit, Personal Injury, Bodily Injury, and Property Damage. Coverage shall include the following features: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent; (E) Deletion of all Explosion, Collapse and Underground (XCU) Exclusions, if applicable; (F) Per contract aggregate.

Motor Vehicle Liability: The Vendor, at the Vendor's sole cost and expense, shall procure and maintain during the life of this contract, Motor Vehicle Liability Insurance, including applicable No-fault coverage's, with limits of liability of not less than \$1,000,000 per occurrence combined single limit Bodily Injury and Property Damage. Coverage shall include all owned vehicles and all hired vehicles.

Additional Insured: The following shall be named Additional Insured: Anchor Bay School District, and including all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and their board members, employees and volunteers. This coverage shall be primary to the Additional Insured, and not contributing with any other insurance or similar protection available to the Additional Insured, whether other available coverage is primary, contributing or excess.

Notice of Cancellation or Change: Workers' Compensation Insurance, Commercial General Liability Insurance and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following: "Sixty (60) days Advance Written Notice of Cancellation or Non-Renewal shall be sent to the Anchor Bay School District's authorized representative."

Proof of Insurance Coverage: The Vendor shall provide the school district at the time the contracts are returned for execution, Certificates of Insurance and/or policies, acceptable to the school district, as listed below:

- a. Two (2) copies of Certificate of Insurance for Worker's Compensation Insurance;
- b. Two (2) copies of Certificate of Insurance for Commercial General Liability Insurance;
- c. Two (2) copies of Certificate of Insurance for Vehicle Liability Insurance;
- d. Original Policy, or binder pending issuance of policy, for Clients Contractors Protective Liability Insurance;
- e. If so requested, certified copies of all policies shall be furnished.

Continuation of Coverage: If any of the above coverage's expires during the term of this contract, the Vendor shall deliver renewal certificates and/or policies to the school district at least ten (10) days prior to the expiration date.

Failure to Comply: Failure to comply with the insurance requirements contained in this contract shall constitute a material violation and breach of the contract and may result in termination of the contract.

1.27 PROPOSAL SUBMISSION FORMAT

The information provided in the Proposals will be the property of the ABSD and would be treated in the same way as any other information held. **Vendors are to supply two complete copies of their Proposals.** Proposals must:

- Be submitted in duplicate in binders.
- Include the completed Proposal Forms via electronic form and submitted in hard copy
Do not e-mail the Proposal Forms!

1.28 PROPOSAL RESPONSE FORMS

Supplied with the RFP are Proposal Response Forms. These forms provide the format for the response and must be completed and submitted for your base bid proposal to be considered. Exceptions to specifications shall be noted here. Add/Alternate designs may be quoted separately as an attachment.

1.29 SYSTEM LITERATURE AND BROCHURES

The bid response is to include appropriate brochures and other manufacturer documentation to help illustrate and describe the system and its capabilities.

1.30 CUTSHEETS

Technical documentation (specification sheets) shall be included for all major components / parts of vendor's solution.

1.31 BILL OF MATERIALS

A complete bill of material must be included with the bid response or detailed in the Schedule of Values form. It should be organized by system component to include: System Component Name / Description; Quantity Quoted; Unit Price; Extended Price.

1.32 PROJECT CLOSE-OUT

- Upon notification the project is completed, a copy of the punch list will be prepared and presented to the vendor.
- All punch list items will be documented with the date the item(s) was completed. Upon completion, return the punch list to the Project Manager.
- The vendor's documentation package must be submitted to, and accepted by the Project Manager before building signoff and final payment is made. The documentation package shall consist of the minimal following items: Manufacturer warranty certificate and manuals.
- The Project Manager will present Sign Off/Closeout documents to the vendor and the ABSD for signatures. A copy of the document will be given to the Vendor.

1.33 WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE

The Anchor Bay School District has presented detailed technical specifications of the particular purpose for which the technology is intended. The ABSD has provided detailed descriptions and criteria of how the system can be defined to accomplish particular purpose. Given this advanced preparation concerning, and documentation about the school district's particular purpose, the Vendor at the time this Agreement is in force has (1) reason and opportunity to know the particular purpose for which products are required, and (2) that the school district is relying on the Vendor's experience and knowledge of these products to provide those which are most suitable and appropriate. Therefore, the Vendor warrants that the system is fit for the purposes for which it is intended as described in this document.

1.34 TRAINING

No training is anticipated with this project.

1.35 DESCRIPTION OF TECHNICAL SOLUTION

A brief executive overview explaining the proposed design and any unique advantage are to be included in bid responses.

1.36 DIAGRAM OF DESIGN

If appropriate, for each section where requested, the vendor shall submit a diagram of their design providing a pictorial representation of their proposed solution.

1.37 SPECIAL NOTES

Failure to include in the proposal all information required in this RFP may be cause for rejection.

1.38 REQUIRED TO PROVIDE THE FOLLOWING CERTIFICATION:

The Bidder certifies that it is not an "Iran linked" business as defined under Public Act 517 of 2012 to mean a person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran; or a financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.

Section B Project Specifications

2.1 PROJECT SCOPE / OVERVIEW

It is the intent of the Anchor Bay School District to purchase 75 Workstations for Middle School South and Middle School North PLTW labs. Workstations will be delivered to their building, 38 to Middle School North and 37 to Middle School South

It is a requirement that the vendor provides hardware manufacture badged local project management support and value added logistical services to assist with, but not limited to, the scheduling, coordination and receipt of all equipment.

If there is a need for multiple categories of workstations. Workstations are categorized based on the purpose of use, location of use, and the technical specification for the workstations. All necessary hardware and software will be provided by the successful vendor of this section.

The ABSD may not purchase each item specified in the RFP. This vendor is to provide pricing for the school district. Once pricing is received, the ABSD will determine which products and quantities of these items they wish to purchase. Therefore, every item in the proposal must be provided with unit pricing. Failure to provide unit pricing could be cause for disqualification of the proposal.

All responses forms required for submission are provided with this document and will also be available for download. These forms will be submitted in typed format or reproduced by electronic means. It is mandatory that the vendor use these pre-formatted spreadsheets when submitting their proposal. Failure to use the required spreadsheets and completion of all required information could be grounds for rejection of the RFP response.

2.2 EQUIPMENT SPECIFICATIONS- WORKSTATIONS

The school district only requires a single set of media for each type of software purchased. Therefore only licenses are needed for each workstation purchased and a single set of media is needed for this RFP.

All required hardware and software will be provided by the successful vendor.

Quantities of all workstations are estimates; therefore, unit pricing is necessary on all items. These quantities are subject to change based on the pricing received.

2.3 WORKSTATION SET-UP

Set-up of the workstations must take place while an ABSD representative is on-site in the building and will be done so under the following conditions:

1. The vendor will be required to coordinate the shipping of the workstations with the ABSD. The vendor will then be required to be on-site when the shipment of workstations arrives, unload the workstations from the delivery vehicle, inventory the workstations and sign for receipt of the workstations.
2. The vendor must only deliver the number of workstations to the ABSD location that has been requested for each building.
3. The vendor will be required to bring each workstation delivered to its final destination. As the shipment of workstations arrives, the installer must place each workstation in its proper location.
4. The installer will unpack each workstation and verify the contents for functionality and accuracy. If any item is damaged, the installer is to report this to their account manager and a ABSD representative. It is the responsibility of the installer to have this item replaced in a timely manner.
5. The installer will remove the old workstation and place the workstation in a designated locations specified by ABSD. The installer will install each new workstation at the designated area.
6. All new workstation cables (power, video, network, mouse, keyboard, audio/video) will be professionally dressed using **installer provided Velcro straps**.
7. Each workstation will be connected to a nearby designated network jack. The ABSD will provide the appropriate number and length of cable.
8. Workstation will be powered on to ensure no errors occur during startup. If defects are found, the vendor is to follow process to get the item replaced. Once verified as powering-up properly the vendor's staff is to power off the workstation and monitor.
9. ABSD staff will be responsible for configuration and ensuring proper connectivity with the ABSD's network.
10. Upon completion of the installation of each workstation, the installer will be required to remove all packing materials and boxes off the ABSD premises. Unless specifically authorized, use of ABSD dumpsters for this purpose is not permitted.

Section C

Computer Workstation Specifications

Base Bid:

Processor **I7 13700 processor or higher**

Memory **32 GB or higher**

SSD M.2 **1TB or higher**

Monitor **22" flat panel or higher**

Speakers **Speaker bar (attached to monitor) or speakers built into monitor**

Graphics/Video **4 GB GPU with 106 GB/s Bandwidth and DirectX 12 compliant**
2 Display Port or HDMI

Sound Card **Yes**

Network Card **100/1Gig**

Keyboard
And Mouse **USB Keyboard and Mouse**

USB Ports **Minimal of 8 USB Ports**

USB C Port **1 USB C Port**

Operating
System **Windows 10 or higher**

Warranty **3 Year Minimum**

Section C

Required Proposal Forms

- Vendor's Signed Acceptance Form
- Cost Summary Form
- Warranties Form
- Michigan Familial Disclosure Form
- Non-Collusion Form
- Certificate of Compliance – Iran Economic Act Form

**Anchor Bay School District
Workstation RFP #PLTW24**

Vendor's Signed Acceptance Form

Acknowledgement of Addenda (If Required)

Addendum #1:
Date: _____
Initials: _____

Addendum #2:
Date: _____
Initials: _____

Addendum #3:
Date: _____
Initials: _____

Addendum #4:
Date: _____
Initials: _____

Other Acknowledgments

On this _____ day of _____, 2024, the undersigned declares that they have carefully examined the Instructions / Conditions for this RFP, enclosed a bid bond or certified check and will honor all purchase orders, prices, and specifications set forth in the bid.

_____ Bid Bond

_____ Certified Check in the Amount of: \$_____

It is further understood and agreed that the Owner reserves the right to accept or reject any part of or the complete proposal and to waive any informalities or irregularities in this proposal for any reason which it deems will be in the best interest of the school district.

Having familiarized ourselves with the local conditions affecting the cost of the project; and having attached to this proposal all required documents, we hereby propose to furnish all labor, materials, equipment, transportation, fuel and incidentals necessary for the completion of the project in a workmanlike manner in accordance with the specifications, other documents, and addenda thereto, and agree that if this proposal is accepted, we will enter into a contract for the project and will fully comply with the specifications. Attach additional sheets if necessary.

Company Name: _____

Authorized Signature: _____

Print / Type Name: _____

Date: _____

**Anchor Bay School District
Workstation RFP #ELPC23**

Cost Summary Form

Vendor Name: _____

Category	Anticipated Quantity	Unit Cost	Total Amount
Workstations		\$	\$
Installation		\$	\$
Alternate Workstations		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
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		\$	\$
		\$	\$
		\$	\$
		\$	\$
TOTAL BASE BID			\$
PERFORMANCE & PAYMENT BOND NOT	NO BID	BOND	REQUIRED
GRAND TOTAL			\$

Alternate Pricing

5 year warranty on Desktops:		\$	
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**Anchor Bay School District
Workstation RFP #PLTW24**

MICHIGAN FAMILIAL RELATIONSHIP DISCLOSURE FORM

All proposals shall be accompanied by a sworn statement disclosing any familial relationship that exists between the Owner, any employee of the Owner responsible for making financial or other related type of business decisions, or any employee of the vendor and any member of the Board of Education of the School District or the Superintendent of the School District. The Board of Education shall not accept a proposal that does not include a sworn and notarized familial relationship disclosure statement.

For additional information, please refer to the Revised School Code Section 1267 effective July 21, 2004.

If a conflict of interest is discovered subsequent to the submission of a proposal, written disclosure must be submitted to the Owner within seven (7) business days of discovery. The Owner reserves the right to immediately terminate any contract with a vendor upon the notification of a conflict of interest. Upon such termination, the Owner shall compensate vendor only for the value of any goods or services provided to the Owner prior to such notification.

Indicated by the signature that follows, it is hereby acknowledged that no familial relationship exists between the Owner or any employee of the company and any member of the School Board, or Superintendent of the School District. If a familial relationship does exist, the explanation is below:

Signature: _____

Title: _____

Date: _____

Witness: On this _____ day of _____, 2024, the aforesaid personally appeared to me as the person(s) described in and who executed the foregoing instrument, and acknowledged it was executed as a free act and deed.

Notary Public
County: _____

Commission Expires: _____

Signature: _____

**Anchor Bay School District
Workstation RFP #PLTW24**

Warranties

1. Vendor must provide a minimum of one (3) year warranty on labor / installation. The Warranty program must clearly describe the owner's and installer's responsibilities and roles, should a need for Warranty Services arise.

2. Vendor to pass to the Client all Manufacturer warranties. Vendor is required to handle all warranty issues related to Manufacturer's warranty for a minimum of 90 days after project sign-off. That is, vendor would be responsible to provide all on-site work not covered by manufacturer warranty including change out of faulty equipment and shipment to and from manufacturer.

Warranty: Describe the warranty on the workmanship of the installation. For materials, please attach the manufacturer warranty information. Use additional pages if necessary.

Support

Support: Describe the available support / maintenance services for your organization and the annual costs for a minimum of three (3) years for the specified support services. Use additional pages if necessary.

Phone Support:
On-Site Support:
Rate Schedule & Response Time for Emergency Repair Services – (assuming no maintenance agreement):
Other Support Service Programs:
Authorized Signature:

Anchor Bay School District
NON-COLLUSION AFFIDAVIT

**THE AFFIDAVIT SET FORTH BELOW MUST BE EXECUTED ON BEHALF OF
THE VENDOR AND FURNISHED WITH EVERY PROPOSAL RESPONSE**

STATE OF: _____

COUNTY OF: _____

FEDERAL TAX ID NUMBER: _____

_____, being duly sworn, deposes and says he/she is the
(Printed Name)

_____ of
(Title)

_____ the vendor which is submitting this proposal
to:
(Company Name)

Anchor Bay School District for a project fully set forth in said proposal and that except as specified in the attached Comply / Exception form, the aforementioned bidder constitutes the only person, firm or corporation having any interest in said bid or in any contract, benefit or profit which may, might or could accrue as a result of said proposal.

Signature: _____

Print / Type Name: _____

Date: _____

**CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC ACT
MICHIGAN PUBLIC ACT NO. 517 OF 2012**

The undersigned, the owner, or authorized officer of the below-named company (the “company”), pursuant to the compliance certification requirement provided in the Anchor Bay School District’s Request For Proposal (the “RFP”), hereby certifies, represents, and warrants that the Company (which includes officers, directors and employees) is not an “Iran Linked Business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event the Company is awarded a contract by the Anchor Bay School District as a result of the aforementioned RFP, the Company is not and will not become an “Iran Linked Business” at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Anchor Bay School District’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date that it is determined the person has submitted the false certification.

Name of Company

Name and Title of Authorized Representative

Signature

Date