

# Anchor Bay Schools Preschool Registration Packet

586-716-7862

We are honored that you chose to enroll your child in one of our Early Childhood Center (E.C.C.) Preschool Programs. We are proud to serve you and strive to provide a fun, enriching and stimulating first school experience. Before your child begins we will need the items listed below to register your child. **We can not register you without each item.**

- \_\_\_\_\_ Original & a Copy of child's Birth Certificate
- \_\_\_\_\_ Original & a Copy of child's current Immunization Record
- \_\_\_\_\_ Registration Form completed (*both sides*)
- \_\_\_\_\_ Residency Document (utility bill or Purchase Agreement) and Driver's License or State ID w/photo
- \_\_\_\_\_ **\$35** non-refundable Registration Fee (includes a t-shirt)
- \_\_\_\_\_ One-month non-refundable/non-transferable tuition  
(*This is your May 2010 tuition payment*)
- \_\_\_\_\_ 3 choices of class options at time of registration (do not fill in)

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**BRING TO MEET & GREET or turn in during the summer.**

- \_\_\_\_\_ Parent Observation Checklist (in the registration packet)
- \_\_\_\_\_ Family Social History Form (in the registration packet)
- \_\_\_\_\_ Within 30 days of the first day of attendance, a physical evaluation performed within the preceding year signed by a licensed physician or designee.

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**MUST BE RETURNED by the First Day of Class**

- \_\_\_\_\_ Complete Child Emergency Card (these will be available at Meet & Greet)

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Child **MUST be INDEPENDENTLY TOILET TRAINED** to attend preschool.

This is a self-supporting program of the Anchor Bay Schools.

**Checks or money orders should be made payable to Anchor Bay ECC.  
Payments may also be made by Cash, Debit, VISA, MasterCard or Discover.  
There is a \$2.50 transaction fee for each electronic payment.**

**\$35 NON-REFUNDABLE REGISTRATION FEE**

**ALL CHILDREN MUST BE INDEPENDENTLY TOILET TRAINED**

Child's Name _____				Birth Date ____/____/____ Age on December 1, 2009 _____			
Mother's Name _____				Day Time Phone _____		Cell Phone _____	
Father's Name _____				Day Time Phone _____		Cell Phone _____	
Address _____			City or Township _____		Zip Code _____	Home Phone _____	

<b>Ethnic Code:</b> <b>Circle One</b>	Indian   Asian   Black   Hispanic   White   Pacific Islander   Other
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<i>Circle who the child primarily lives with:</i>			
Father Only	Father/Stepmother	Legal Guardian	Court Placed
Mother Only	Mother/Stepfather	Grandparents Only	Foster Home

4 YEAR OLD CLASSES				<i>Must be 4 years old on or before December 1, 2009</i>		
	DAYS	TIME	HOURS	TEACHER	9 MONTHLY PAYMENTS	LOCATION
	M - F	8:00 - 11:00am	3	Ms. Mary	\$210	Early Childhood Center
	M - F 4 or 5 days	12:15 - 3:15pm	3	Ms. Connie	4 days = \$175 5 days = \$210	Naldrett Elementary
	MWF	8:10 - 11:10am	3	Ms. Jeannie	\$145	Early Childhood Center
	MWF	8:15 - 11:15am	3	Ms. Jenelle	\$145	Early Childhood Center
	MWF	8:15 - 11:15am	3	Ms. Connie	\$145	Naldrett Elementary
	MWF	12:10 - 3:10pm	3	Ms. Jeannie	\$145	Early Childhood Center
	MWF	12:15 - 3:15pm	3	Ms. Jenelle	\$145	Early Childhood Center
	T/Th	8:15 - 11:15am	3	Ms. Jenelle	\$109	Early Childhood Center
	T/Th	12:15 - 3:15pm	3	Ms. Jenelle	\$109	Early Childhood Center

3 YEAR OLD CLASSES				<i>Must be 3 years old on or before December 1, 2009</i>		
	DAYS	TIME	HOURS	TEACHER	9 MONTHLY PAYMENTS	LOCATION
	T/Th	8:30 - 11:00am	2.5	Ms. Jeannie	\$99	Early Childhood Center
	T/Th	8:30 - 11:00am	2.5	Ms. Connie	\$99	Naldrett Elementary
	MW	8:45 - 11:15am	2.5	Ms. Carol	\$99	Early Childhood Center
	T/Th	8:45 - 11:15am	2.5	Ms. Carol	\$99	Early Childhood Center
	T/Th	12:30 - 3:00pm	2.5	Ms. Jeannie	\$99	Early Childhood Center
	MW	12:45 - 3:15pm	2.5	Ms. Carol	\$99	Early Childhood Center

TEENS (C.T.E.) & Tots (3 & 4 yr. olds)				<i>Must be at least 3 years old on or before December 1, 2009</i>		
	DAYS	PROGRAM HOURS	HOURS	TEACHER & Teens	9 MONTHLY PAYMENTS	LOCATION
	M - Th	9:15 - 11:45am	2.5	Ms. N.	\$135	Anchor Bay High School
	M - Th	12:30 - 3:00pm	2.5	Ms. N.	\$135	Anchor Bay High School

Full Day Preschool - Childcare							<i>May enroll anytime child turns 33 months old &amp; is independently toilet trained</i>
Ask for Separate Registration Card	DAYS	6:00am - 6:00pm	HOURS	TIME	Weekly Tuition	LOCATION	
	5 days				\$165	Early Childhood Center	
	4 days				\$145	Early Childhood Center	
	3 days				\$125	Early Childhood Center	
	2 days				\$90	Early Childhood Center	
	1 day				\$50	Early Childhood Center	

Teeny, Tiny Toddler Tars - Session 1 Only							<i>16 - 33 months accompanied by one adult per child</i>
Ask for Separate Registration Card	DAY	TIME	HOURS	TEACHER	9 Week Session	LOCATION	
	F	8:30 - 9:30am	1	Ms. Carol	\$75	Early Childhood Center	
	F	10:15 - 11:15am	1	Ms. Carol	\$75	Early Childhood Center	
	F	12:30 - 1:30pm	1	Ms. Carol	\$75	Early Childhood Center	
	F	10:30 - 11:30am	1	Mrs. N.	\$75	A.B. High School	

\* Teacher assignments are accurate as of 2/27/09

**SCHOOL RELEASE FORM:** Anchor Bay School District students may be photographed or videotaped, and their name and/or work displayed for educational and/or not-for profit use in various ways: newspaper articles, community newspaper articles, building videos, Channel 6 broadcasts, building video networks, program yearbook, as well as district, building and classroom newsletters, web pages, etc. If you do not want your child to participate in the above activities you must submit your request in writing to the program Supervisor by the first day your child attends preschool.

Child's Full Name \_\_\_\_\_

Date \_\_\_\_\_

Parents: Please initial next to each statement and sign at the bottom.

\_\_\_\_\_ I understand that a Permanent School Record will be started for my child and passed along to their Anchor Bay Elementary School when they enter Kindergarten.

\_\_\_\_\_ I understand that the Registration Fee and the last month's tuition (May) is **non-refundable** and **non-transferable**.  
(The only exception is in the event that my child qualifies for the Great Start Readiness Program, ECDD, or Head Start)

\_\_\_\_\_ I understand that **tuition is due** on the first day of class each month from September through April. Failure to make payments in a timely manner may result in my child being dropped from the program. I will consult with the Supervisor if special financial arrangements become necessary. **Electronic payments** may be made with a **\$2.50** transaction fee.

\_\_\_\_\_ I understand that a **Late Payment Penalty Fee** of **5%** will be assessed if my monthly balance is not paid by the **15<sup>th</sup>** of each month.

\_\_\_\_\_ I understand that there may be up to **8 Professional Development Days** built into the school calendar. These days are already figured into the cost of the tuition and do not alter the cost of the monthly fee. The exact dates for these Professional Development Days have not yet been determined but will be provided to me as soon as they become available. Every attempt will be made to align these dates with the district elementary calendar.

\_\_\_\_\_ I understand that the fees charged for preschool are based on a full preschool school year and that tuition is divided equally into nine months. Some months may have more or less class days than others, but the monthly fee is designed to allow for equal monthly payments.

\_\_\_\_\_ In the event that there must be an **emergency school closing or announcement** made while my child is at preschool I would like to have my daytime email address added to the Master List. I understand that this email will only be used in the case of an emergency and my address will not display to any other recipients. Please use the email address written here.

\_\_\_\_\_ I understand that whenever Anchor Bay Schools close for **inclement weather and/or building problems** preschool classes are also cancelled. These classes are not made up and are already calculated into the monthly tuition fees.

\_\_\_\_\_ I agree to pick my child up on time at the end of each class and understand that a **late pick-up penalty** of **\$1.00 per minute** may be imposed. Chronic or habitual late pick ups may result in my child being dropped from the class.

\_\_\_\_\_ In order to keep the overall tuition cost affordable to everyone, parents are asked throughout the year to donate snack items and miscellaneous classroom supplies. This is strictly **VOLUNTARY** although greatly appreciated. Examples may include: soft tissues (i.e. Puffs, Kleenex), absorbent paper toweling (i.e. Bounty), 100 % juice, fresh fruit & vegetables, paper plates, napkins, 5-oz. cups, wet wipes, etc. Teachers will post Wish List items throughout the year as needed.

\_\_\_\_\_ I understand that at the time of print the staff, locations & times of classes were accurate, yet always subject to change. I also understand that if any particular class does not have a minimum of ten 3-year-olds or twelve 4-year olds it may be subject to cancellation. Every effort will be made to place students in another class prior to actual cancellation.

\_\_\_\_\_ For **parents of children whose 3 year old birthday is between Sept. 1<sup>st</sup> and Dec. 1<sup>st</sup>**  
I grant permission for my child to attend a 3 year old class.

\_\_\_\_\_ Parent Handbooks are available for download @ [www.anchorbayschools.net](http://www.anchorbayschools.net)

\_\_\_\_\_ I understand that all Preschool classrooms are **PEANUT and NUT FREE** and that I will only send snacks with clearly identified ingredients. Homemade treats are not permissible due to allergy situations.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Staff Initials: \_\_\_\_\_

\_\_\_\_\_ Please contact me for a **FREE** screening for the **Great Start Readiness Program** (free program for "at risk" 4-year olds)

-----**OFFICE USE ONLY**-----

( ) Birth Certificate	( ) Family Social History Checklist	( ) \$35 <i>non-refundable</i> Registration Fee (includes T-shirt)
( ) Proof of Residency	( ) Current Immunization Record – update regularly	( ) One month <i>non-refundable</i> Tuition (May)
( ) Emergency Card		
( ) Physical Examination – you have 30 days from the first day of class for this one.		

\_\_\_\_\_  
Staff Initials

\_\_\_\_\_  
Date

*This is a self-supporting program of Anchor Bay School District*

**OVER**

**Anchor Bay Early Childhood Programs  
FAMILY & SOCIAL HISTORY**

Teacher's Name \_\_\_\_\_

Child's Name \_\_\_\_\_  
(Please print clearly)

Birth date \_\_\_\_\_

*In order to help the teacher to know a little bit about your child, please take a few minutes to complete this Family and Social History form and return it to your child's teacher at Meet & Greet.*

Does your child have a nickname? \_\_\_\_\_

Parent's marital status (circle)   married   single   divorced   widowed   re-married

Who does the child live with?   Mom   Dad   Both   Other \_\_\_\_\_

Primary language spoken in the home \_\_\_\_\_ Secondary Language \_\_\_\_\_

At what age did your child begin to crawl? \_\_\_\_\_ Walk \_\_\_\_\_

At what age was your child independently toilet trained? \_\_\_\_\_

What type of toys does your child play with?

Has your child ever been in another preschool daycare or play group? \_\_\_\_\_ If yes, where?

Please list any brothers & sisters names and their ages:

\_\_\_\_\_  
\_\_\_\_\_

Does your child have any pets?

What word(s) does your child use when they need to use the bathroom?

Does your child have any allergies? (Be Specific)

Do you have any concerns about your child's speech, language, hearing, vision, or development?  
*Circle any that apply and briefly describe your concern.*

Are there any holidays that you do not want your child to participate in?

Please share with us anything else you want us to know about your child and anything you think might help him/her to be more comfortable in our school.

What do you hope for your child to gain from preschool this year?

PARENT OBSERVATION CHECKLIST  
For Parent Use  
FOR CHILDREN 3-5 YEARS OLD

**Child's Name** \_\_\_\_\_

**Date** \_\_\_\_\_

Please observe your child at home and with friends. Place a check next to the items that apply to your child. Your observations will help to determine if your child has a communicating problem that is affecting his/her relationships outside of school. Thank you for taking the time to provide this important information regarding your child.

- \_\_\_\_\_ Avoids speaking with family members.
- \_\_\_\_\_ Avoids speaking to other adults.
- \_\_\_\_\_ Avoids speaking to other children.
- \_\_\_\_\_ Uses more gestures than speech.
- \_\_\_\_\_ Has a speech problem that is distracting to others.
- \_\_\_\_\_ Is unable to retell a story or experience.
- \_\_\_\_\_ Is unable to answer questions appropriately.
- \_\_\_\_\_ Does not say all sounds.
- \_\_\_\_\_ Leaves out sounds in words.
- \_\_\_\_\_ Stutters.
- \_\_\_\_\_ Speaks too rapidly or slowly.
- \_\_\_\_\_ Has a voice problem. (Too high, too low, hoarse ect.)
- \_\_\_\_\_ Has speech patterns of a much younger child (Vocabulary and sentence structure)
- \_\_\_\_\_ Is hard for parents to understand.
- \_\_\_\_\_ Is hard for others to understand.
- \_\_\_\_\_ Does not follow spoken directions.
- \_\_\_\_\_ Requires repetition of spoken directions.
- \_\_\_\_\_ Is easily distracted.
- \_\_\_\_\_ Has difficulty paying attention to a story.
- \_\_\_\_\_ Has difficulty hearing.
- \_\_\_\_\_ Is aware of his/her speech problem.
- \_\_\_\_\_ Is teased about his/her speech.
- \_\_\_\_\_ I believe my child has a problem communicating.
- \_\_\_\_\_ Is frustrated by his/her speech problem.

Comments \_\_\_\_\_

(     )     I CURRENTLY HAVE A SPEECH EVALUATION SCHEDULED FOR MY CHILD

(     )     I WOULD LIKE INFORMATION ABOUT SETTING UP AN APPOINTMENT

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Daytime Phone

# Donations are always needed!

## You can help keep tuition costs down...

The items listed below are used in each of the preschool classrooms on a regular basis. Additionally, teachers may, from time to time post items or supplies that are needed in their classroom for special activities or projects. You are under no obligation, but donations any time throughout the year are greatly appreciated.

- Soft Kleenex or Puffs tissues
- Bounty Paper Towels
- Disposable Baby Wipes
- Pump & refillable hand soap
- 100% juice
- 5 oz. disposable cups
- Paper plates - small or large
- Multi-Purpose Anti-Bacterial spray cleaner for surfaces
- Ziploc bags - all sizes

Teachers will also post a snack menu/sign-up list outside of their classroom each month. The children always feel extra special when it's their turn to bring in the snack for their friends. It works out great if everyone signs up to bring snack once a month.

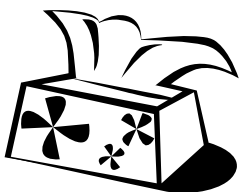
All of our Preschool Classrooms are **Peanut & Tree Nut Free**.

All food items must include a complete ingredient label.

No Homemade items please.

Thank you in advance for your ongoing generous support.

Any of the above items, with the exception of snacks, may be brought to school during Meet & Greet or whenever it is convenient for you.



# What is the High/Scope Philosophy?



"In the *High/Scope* educational approach, children are active learners supported and challenged by adults. Since we believe that children learn best by pursuing their personal interests and goals, children in *High/Scope* settings are encouraged to make choices about materials and activities throughout the day. As they pursue their choices and plans, children explore, ask and answer questions, solve problems, and interact with classmates and adults. In *High/Scope* programs, children and adults share control. *High/Scope* has neither a directive nor a laissez-faire climate. We promote a supportive climate that focuses on children's strengths, authentic relationships, and a problem-solving approach to conflict. *High/Scope* has studied the way children learn for more than 40 years. This approach has evolved over time and remains vital and appropriate today for children from birth to adolescence".