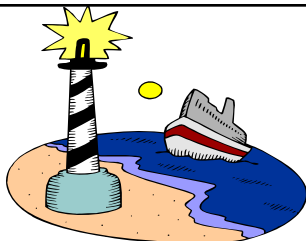


LIGHTHOUSE ELEMENTARY

51880 Washington
New Baltimore, MI
Absence Line: 648-2500 x 1901
Phone (586)-725-6404
Fax (586) 725-4016



Mr. Tom Huber
Principal

September 2009

Dear Parents, The staff and I hope the children and you have had a happy, healthy summer. We are all looking forward to an exciting year meeting new students and parents.

SCHOOL TIMES: Our students will be attending school from 8:36 a.m. to 3:32



p.m. **HALF DAYS:** When there is a half day of school the children attend school from 8:36 until 12:06 p.m. on the scheduled half days. On each of the half days either a.m. or p.m. kindergarten is designated to attend. Please note the school calendar and /or the monthly newsletter to see which kindergarten group attends. We will also be sending out calendar notes or revisions if needed.

MORNING ARRIVAL: The children will come directly into school when arriving in the morning (by bus or car) rather than lining up outside. We will have the students go down to their lockers, put their belongings away and then sit in front of their lockers until the teacher brings them into the classrooms. This will make supervision easier and also keep the children inside when we experience bad weather. ***NOTE, Parents do not drop your children off before 8:25 a.m.**

There is no one available to supervise children until after 8:25 a.m.

EMERGENCY CARDS: Please complete both sides of the student emergency card you will find in your child's new folder. A parent or guardian signature is necessary in case your child may need any type of emergency treatment during the school year. All cards must be returned to your child's teacher not later than **Friday, September 11th.** Please keep the information on this card current. A phone call or brief note to the office alerting us of any changes will be greatly appreciated.

FREQUENTLY USED PHONE

NUMBERS: Absent Line: 586-648-2500 x 1901, School aged child care (SACC): 716-7862, Transportation: 725-4220.



EMERGENCY CLOSINGS: In the event of an emergency closing (boiler trouble, power failure, weather, etc.) and we must bus your child home earlier, it is essential your child knows where to go in case you are not home (neighbor, relative, etc.). Please establish an emergency plan for your children in case of unforeseen circumstances.



DROPPING CHILDREN OFF AT SCHOOL: The large parking lot off of the service driveway is the student drop off point. Please pull up along the side of the sidewalk that runs parallel to the building, let your child off and then exit from the same entrance that you entered from. **DO NOT USE THE BUS LOOP AS A DROP OFF POINT-THIS IS FOR BUSES ONLY!** This will avoid traffic congestion.

AFTER SCHOOL PICK-UP: Parents who elect to pick their children up from school at the end of the day are asked to have their child meet them by the student pick up area where parent parking is provided (the blacktop parking area on the back side of the building off of the service driveway). This procedure will assist us in an orderly end of the day dismissal.

TAKING A DIFFERENT

BUS HOME: Children are not allowed to ride a different bus home from school unless they have a note from their parent/guardian, the note must be brought to the office in the **MORNING** for approval.



FREE AND REDUCED LUNCH FORMS: Were mailed home over the summer. If you did not receive one and are in need of one, please stop by the office.

MESSAGE FROM FOOD SERVICE DEPARTMENT:



The price of elementary school lunch is \$2.00. Free and reduced price meals are available to eligible students. Parents may download this form at <http://www.anchorbay.misd.net/departments/foodservice/>, or get a form in the office. Reduced prices remain the same at .40 cents for lunch to those students that qualify. You may pre-pay for school lunches online @ www.cafeprepay.com.

MEAP TESTING: Begins October 13th (grades 3-5) through October 29th.

STUDENT PICTURES:

Student picture day is **Thursday, October 8th.** Picture re-takes will be scheduled at a later date.



PEANUT ALLERGY

Lighthouse currently has students who have been identified as having a Peanut Allergy. This means that he/she would have a severe reaction to peanuts and all derivatives such as peanut oil, ground or nut spices. His/her reaction to these products may be life threatening. Therefore, no peanuts or nut products will be allowed in any of the affected classrooms.

Students may have peanut butter and jelly sandwiches in the lunchroom only.



CALL IN ABSENCE: Please call in your child if they are sick on our absence line (586-648-2500 x 1901). It is available all night long. If your child is going to be out for more than one day, please let the office know so we do not have to make so many calls everyday. If your child is seen by a Doctor please bring in a Doctors note. Please review our absence policy in the student Code of Conduct Handbook.

STUDENT/PARENT HANDBOOK: In order to save paper and go "green" the District/Parent Handbook is available for you to view at www.anchorbay.misd.net. To get to the handbook, click on your child's school and then click on the link for the handbook. Once you have viewed the Student/Parent Handbook and the Internet Policy (pages 28 & 29), we must get a signed acknowledgement form from every family indicating that they have viewed these documents. These two forms will be sent home the first day of school in the children's information folder. Please complete the acknowledgement forms (page 28 & 29) in the folder that goes home with the children the first day of school and return to school IMMEDIATELY. If you wish to have a paper copy, please indicate so on the check box of the Student/Parent Handbook and District Code of Conduct Acknowledgment form.



END OF DAY MESSAGES: At the end of the day the office and the classrooms get extremely busy and it is very difficult to get messages to students about changes in schedules or pick-ups unless you call early. If you **absolutely** need to get a message to your child near the end of the day, you need to call before 2:45 p.m.

REMEMBER, YOU'RE NOT JUST WASHING YOUR CAR

Did you know there are over four million vehicles in Southeast Michigan? With that many cars and trucks, we all need to practice good car care to protect our lakes and streams. How does caring for your car affect our waterways? Storm drains found in our streets and roadside ditches lead directly to our lakes and streams. If dirty water from washing our cars gets into the storm drain, it pollutes our local waterways. This "dirty" water contains pollutants such as grease as dirt, and the soap itself contains phosphorus, which can lead to excessive algae growth in our lakes.

What can you do? Simple.

Make a date. Car-wash facilities treat their dirty water before discharging it to our lakes and streams. So, make a date to take your car to a car wash.

Wash it-on the grass. If you wash your car at home, consider washing it on the lawn. The lawn will gladly soap up the soapy, dirty water preventing it from entering storm drains or roadside ditches. If you can't use the lawn, try to direct the dirty water towards the lawn and away from the storm drain.

Minimize it. Reduce the amount of soap you use or wash your car with plain water.



MEDICATIONS/MEDICAL INFORMATION:

School personnel, as restricted by the State of Michigan, are not allowed to administer ANY MEDICATION unless it is under a doctor's order. When a student is in need of medication during the school day, the following procedure must be followed:

- Medication must be accompanied by a doctor's written order and written authorization of the parent or guardian (forms available in the office)
- The medication must be in the original container. The student's name, the physician's name, current date, the name and strength of the medication, and the specific directions as to the administration of the medication must be listed. The office staff cannot split pills that are in the container.
- All medications must be delivered directly to the school office by a parent or guardian.
- Liquid medication must be in a pre-measured form for each dosage that will be administered.

Under NO circumstances are children to bring Any medication to school or on the bus. This includes aspirin, cough syrup, and all over-the-counter medications.

PEST MANAGEMENT: Applications and treatments for pests by certified applicators occur on the last Friday of the month or when persons are not using the treated areas. In certain emergencies, areas may be treated without prior notice, but you will be provided a notice following such application.

MEIJER COMMUNITY REWARDS PROGRAM: Shop, Earn, Share. Just by using your Meijer Community Rewards card, your school earns cash. You can join in one of two ways: **Internet** join on line at Meijer.com/rewards, your card will arrive in 2 weeks. **In Store** join when you apply for a Meijer Credit Card. If you -have an existing card simply call 800-962-7011. Our **MEIJER I.D. # IS 468195. Thank you for all your support.**

STUDENT ACCIDENT INSURANCE: A pamphlet describing Student Accident Insurance, which covers accidents, that could occur while participating in school activities, is being sent home in the students information folder for your review.



CHANNEL SIX: The Anchor Bay School District has their own educational and informative channel on cable channel six or channel 902 for digital cable. The channel provides news, special events in the schools, and of the children's different programs during school, a daily menu and many other interesting things that occur throughout the school year.

OPEN HOUSE: Lighthouse Elementary will have their open house on **Tuesday, September 15th, from 6:30 p.m. to 7:30 p.m.** Stop in and meet the teacher, and see your child's classroom.