| Lottie PTO Meeting Minutes\_\_\_\_\_September 9, 2024\_\_\_\_\_\_ |
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# Call to order

A meeting of Lottie PTO was held at Lottie Schmidt Elementary on 9/9/2024 from 6:00-7:32p.m.

# Agenda. - shared by Emily Seal

Call to order - Emily Seal

* + Introduction of participants

 Emily Seal, Lottie PTO President

 Patty McWain, Lottie PTO Vice President

 Beverly Stankiewicz, Lottie PTO Treasurer

 Stephanie Halicki, Lottie PTO Secretary

 Michelle Groth

 John Seal

 Jonathan Gartner

 Maria Viviano=Jurinic

 Marissa Persichini

 Erin Stokes

 Jaclyn Prevost=Bethel

 Nicole Nadrowski

 Katie Swafford

 Jamie Freeman

 Samantha Jocwiak

Stacy Aldred

* + Discussion of PTO housekeeping information - sign in sheet at each meeting, meeting minutes from last meeting, flyers on table for members to take upon arrival at the meeting (this month, Raise Right, Fun Run and PTO Bingo) (Emily)

Principals Report (Mrs. White):

* Information for Title 1 info to come next month.
* Two new office staff - Shell yWhitehead (office manager), Kristi Weber (data). New staff learning routines, lottie line up evolving for this year. Purpose is to give people information on whats going on right now each and every week such as PTO information, spirit days information, event registration information.
* Two 3rd grade teachers are going to take over the student council. They are going to coincide spirit days with popcorn days. Please feel free to reach out if anyone has any questions or suggestions.
* Still have a resource officer - Ryan Wilson (Chesterfield police officer). He's mostly at the Middle School, also services Naldrett and Great Oaks. comes to Lottie once a week and as needed. our safety officer Laura is here again this year. She is here everyday.
* This month is full of drills. Fire drill coming up, then ALICE drill, severe weather drill.
* Upcoming events: Next week the Marching Tars are coming to visit. If it is not raining we will go outside and watch them. Sept.19th marching tars, 20th is the color run. tues 9/24 is picture day. We have changed companies, now going with Lifetouch. fire marshall coming to read to second and third grade. School Make a Difference dance assembly coming soon.
* PBIS - positive behavior system at the school. We have really been promoting and encouraging good behavior, handing out lots of tickets for the kids, as reward for good behavior. P2 is continuing this year too. Letters should come out every week - good information and videos for families to watch together. 24 characteristics covered.
* This year we are going to have 4th and 5th grade celebrations/graduation with the district changes coming up for next year. Really trying to be thoughtful so the 4th graders don't miss out on anything. Emily : also planning a 4th grade and 5th grade graduation celebration at the end of the year. Working out details on if they will be together or separate, at the school they will be 2 different days.

Teachers Report: no teachers present at this month's meeting. No members know of anything needing to be addressed on behalf of the teachers

* Approval of previous month’s meeting minutes (Stephanie)
	+ Approved (May 2024 meeting)
* Treasurer’s Report (Beverly)
	+ Pretty close to starting out where we were last year (Sept 2023). which is great because we had a lot of money go out last year. We increased what we gave for assembly, field trips, etc…. so shows our fundraising increased.
	+ Need to create a budget for this year and vote on it.
	+ Over the summer received payments from fundraisers: Sugarbush Tavern, Swirly Top, Panda Express and Raise Right.
	+ Raised money for t shirts for kids and staff this year with sponsors/advertisers.
* Committee Reports
	+ Restaurant Nights: Beverly - This year we have a few events planned. Sept - no restaurant night because of Fun Run. Oct - possibly Cloverleaf Pizza. Spirit Wear- want to do a sale before Christmas. Working and planning on that for Oct also. Nov 12th - Texas Roadhouse we are able to do a bake sale if we wanted too. For restaurant nights, Beverly makes a group/flyer for the fundraiser, opens it up to the public so we can share the information. Dec - gymnastics instead of a restaurant. Jan - portillos (near Lakeside Circle) Feb - Trinis, March - BWW? April - TBD May - Sugarbush Tavern June - last year did swirly top 21/jefferson. Maybe do another ice cream one before the end of the school year.
	+ Popcorn days: Emily - no popcorn in Sept. doing a lot of testing. going to run the 2nd friday of every month. Sign up for the popcorn committee. We make a bunch of popcorn and deliver it to the classrooms. Typically 845-9 until noon.
	+ Gymnastics: Dec 7th at Cutting Edge Gymnastics on Romeo Plank and Hall Road from 2pm-4pm. Drop off and pick up students.
	+ Costume Exchange: kick off Oct 3rd. 4-6pm flyer coming out after fun run. It will be held at the church next door, find a costume that your kiddo might like! The church does bake sale, and makes goody bags for kids. ITs a good way to help out families that may need help with costumes. We are taking donations of old costumes, feel free to send them in with your kids or drop them off at the school.
	+ Fun Run: goal to raise is 20k - last year raised 4k. This year doing it during the school day on 9/20. The theme is a glow run. amazon wish list created for glow items ( going to submit for approval. ) Glow party in the gym, running outside that day around the school, bubbles, obstacle course etc…. can create a family page if you have more than one kid, so donations get split evenly. So far have raised over 2k in two days, and we have 50+ kids registered. We need to keep the momentum going! :) This year we have two weeks to raise $. Also check with employer about an employer match.
	+ Raise RIght (Jamie) - Glen Peters uses this site for a fundraiser. It's an app you download on your phone, you can purchase gift cards to hundreds of different places. You have the option to purchase an e gift card or a physical gift card, and a percentage of what is purchased goes back toward lottie. The goal is to get half the school using raise right to purchase gift cards for teacher appreciation, christmas, birthday parties etc….
	+ Trunk or Treat: 3rd trunk or treat, Friday Oct 18th 6-8pm here at Lottie in the front parking lot. We need volunteers for a committee and parents/volunteers to decorate trunks. Competition between trunks and prizes for 1st, 2nd and 3rd place. We do a candy donation to help support cars that may run out of candy. We will have a DJ, we will be doing different raffles and yard games. possibly a food truck? kick off committee meeting coming up in the next couple weeks.
* Open Forum:

 Lottie PTO facebook page. Suggestion to have a little more presence in social media with reminders and events etc….

Volunteer forms in the office, and a link on the PTO bingo page fill out, copy id and submit to the office. A submitted form is needed to volunteer at the school. book fair, field day, field trips, volunteering in classes etc… We have a new system for that, that is in the district now so it should be a quick turnover for approval.

 Suggestion of a PTO membership competition between classes to see who has the most pto participation, maybe that class can have a cookie party/ice cream party/ etc…

 CI parent that makes cookies. They had them for the end of the year party for CI last year. $2/$3 per cookie. Jackie to email information to the Lottie PTO email in case we want to use her for an event this year.

 Can we add the PTO meetings to the school calendar on the website? Can we add spirit days to the calendar?

 So we don't interrupt classes, can we look at different ways to get kids their prizes (ie fun run). Seems to be most successful doing it during the school day where other kids can see prizes and get excited about it. Possibility of having to sign up so teachers can let us know what times are good times and we can sign up.

 FYI when you attend meetings, we do offer childcare, so bring your kiddos! We pay our babysitters with gift cards as a thank you. Usually 2 babysitters per meeting, high school students. (childcare offered for school aged kids only).

 New this year, when you come to the meetings, you are put in a drawing for a gift card. Today's drawing winner is: Jackie!!

* Next Meeting:  Oct 14th 2024 in the library at Lottie.
* Vote to adjourn - 19:32

Adjournment: 7:32pm

| Notes taken by: Stephanie Halicki |  | Date of approval |
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